
In accordance with Article XIII of the CUS Constitution, the Commerce Undergraduate Society shall be governed by CUS Policies as outlined in this Operations Policy. Deviation from policy must be at the approval of the CUS Board of Directors or Executive Council unless otherwise stated.

1) Nature of the Policy

- a) The Policy and Procedures Committee shall be responsible for maintaining and updating all policy
- b) Any proposed additions, amendments or removal of policy must be addressed to the Chair of the Policy and Procedures Committee
- c) The following shall be considered the official list of active CUS Policies:
 - i) Administration and Attendance Policy
 - (1) Definitions
 - (2) Scope
 - (3) Representation of the Commerce Undergraduate Society
 - (4) Delegate Attendance and Registration
 - (5) Delegate Conduct and Behaviour
 - (6) Wavier of Photographic Rights
 - (7) Refunds
 - ii) Awards, Recognition, and Tributes Policy
 - (1) <TO BE DETERMINED>
 - iii) Branding and Communications Policy
 - (1) Scope
 - (2) Visual Identity of the Commerce Undergraduate Society
 - (3) Visual Identity of Services Under the Commerce Undergraduate Society
 - (4) Rebranding Procedures
 - (5) Use of CUS Marketing Channels
 - (6) Promotions

- (7) External Communications and Media Relations
- (8) Enforcement of the Branding and Communications Policy
- (9) Consequences for Policy Infractions
- iv) Board Procedures Policy
 - (1) <TO BE DETERMINED>
- v) Clubs Policy
 - (1) Club Classification
 - (2) Club Roster
 - (3) Requirements, Responsibilities, and Approval Process of a CUS Recognized Club
 - (4) Materials Submission for Approval Process
 - (5) CUS Industry Club Approval and Subsequent Operations
 - (6) Approved Benefits for CUS Affiliated Clubs
 - (7) Approved Benefits for CUS Industry Clubs
 - (8) Financial Subsidy for Clubs
 - (9) CUS Responsibility to a CUS Affiliated Club
 - (10) CUS Responsibility to a CUS Industry Club
 - (11) Clubs' Council
 - (12) CUS Policy Application
 - (13) Annual Registration of Clubs
 - (14) Industry Club Sponsorship of Other Events or Initiatives
- vi) Committee Policy
 - (1) Purpose and Nature
 - (2) Formation Procedures and Structure
 - (3) Standing Committees
 - (4) Responsibilities of the Committee
 - (5) Powers of a Committee
- vii) Corporate Relations Policy
 - (1) Sponsorship and Corporate Relations
 - (2) Representation of the CUS
 - (3) Classification of Sponsors
 - (4) Communications

- (5) Access to Restricted Sponsors
- (6) Non-Restricted Sponsor Contact and Sponsorship
- (7) Exclusions
- viii) Elections Policy
 - (1) The Elections Committee
 - (2) Candidate Eligibility
 - (3) Pre-Nomination Procedures
 - (4) Nomination Process
 - (5) Campaign Conduct and Procedures
 - (6) Forum Procedures
 - (7) Voting Procedures
 - (8) Voting Results
 - (9) Appeal Procedures
 - (10) Penalties for Policy and Elections Infractions
 - (11) Enforcement of the Elections Policy
 - (12) Referenda
- ix) Executive Policy
 - (1) Executives of the Commerce Undergraduate Society
 - (2) Common Responsibilities of All Executives
 - (3) Vice-President Academic Affairs Responsibilities
 - (4) Vice-President Engagement Responsibilities
 - (5) Vice-President External Affairs Responsibilities
 - (6) Vice-President Finance Responsibilities
 - (7) Vice-President Internal Affairs Responsibilities
 - (8) Vice-President Marketing and Communications Responsibilities
- x) External Conference Subsidy Policy
 - (1) Definitions
 - (2) Eligibility for External Conference Subsidy
 - (3) Representation of the Commerce Undergraduate Society
 - (4) Pre-Departure Procedures
 - (5) Attendance of an External Conference

- (6) Reimbursement for Expenses
- xi) External Services Policy
 - (1) Scope of the External Service Policy
 - (2) Nature and Application
 - (3) Types of Services Available
 - (4) Liability for Service Requests
- xii) Hiring Policy
 - (1) Posting of Position
 - (2) Scheduling Interviews
 - (3) Interview Questions
 - (4) Interview Procedure
 - (5) Selection Procedure
 - (6) Appeals
 - (7) Consequences for Policy Infractions
 - (8) Override of the Hiring Policy
 - (9) External Information and the Nature of Hiring with the Commerce Undergraduate Society
- xiii) Involvement Policy
 - (1) Scope of Involvement
 - (2) Common Responsibilities
 - (3) Intellectual Property of the CUS
 - (4) Multiple Positions
 - (5) Financial Compensation for Work Completed Within the CUS
 - (6) Restrictions on Involvement
- xiv) Operations Policy
 - (1) Nature of the Policy
- xv) Reimbursement Policy
 - (1) Liability
 - (2) Monetary Limitations of Reimbursement
 - (3) Procedures
 - (4) Replacement for Receipt Procedures

- (5) Signing Authority
- (6) Processing Times
- (7) Improper Reimbursements
- (8) Restricted Items
- (9) Subsidized Items
- (10) CUS Membership Fee and Sauder Building Fee Reimbursement
- (11) Overriding Powers
- (12) Procedures for Disputes and Appeal
- (13) Dates and Fiscal Year
- (14) Systems of Reimbursement
- xvi) Student Council Policy
 - (1) President Portfolio
 - (2) Vice-President Academic Portfolio
 - (3) Vice-President Engagement Portfolio
 - (4) Vice-President External Portfolio
 - (5) Vice-President Finance
 - (6) Vice-President Internal
 - (7) Vice-President Marketing
- xvii) Turnover and Annum Policy
 - (1) Turnover Scope and Definitions
 - (2) CUS Board of Directors Turnover
 - (3) Executive Council Turnover
 - (4) Student Council Turnover
 - (5) Year Over Year Approval