
The External Services Policy is to serve as a guide for external bodies as to their rights and responsibilities when requesting support from the Commerce Undergraduate Society. The CUS reserves the right to change this policy for all requestors or an individual requestor at any time.

1) Scope of the External Services Policy

- a) An organization or group that is outside the jurisdiction of the Commerce Undergraduate Society shall be defined as an “External Service”
- b) This policy shall not apply to any service under the jurisdiction of the Commerce Undergraduate Society
 - i) Services under the jurisdiction of the CUS include:
 - (1) All services as included in the Student Council Policy
 - (2) All CUS Recognized Clubs as included in the Clubs Policy
 - (3) Executive Council
 - (4) CUS Board of Directors

2) Nature and Application

- a) Any External Service requesting access to the services of the CUS must state the nature of their request during a presentation to the Executive Council or CUS Board of Directors
 - i) If no presentation is to be made, then the request for access to any services must be communicated either verbally or in writing
- b) External services are not entitled to access the services of the Commerce Undergraduate Society until requested and approved by either the Executive Council or the CUS Board of Directors
- c) The Executive Council cannot approve the access of CUS services for an external service if denied by the CUS Board of Directors

3) Types of Services Available

- a) The following CUS services shall be available to External Services by request including and not limited to:

- i) Room bookings on behalf of the CUS
- ii) A/V Bookings via Sauder Learning and Technological Services on behalf of the CUS
- iii) Usage of the CUS logo
- iv) Marketing and Promotions, including but not limited to:
 - (1) CUSunday
 - (2) CUS Website
 - (3) CUS Announcements
 - (4) Sauder Squad
 - (5) Cavalier Newspaper
 - (6) Class Liaison Announcements

4) Liability for Service Requests

- a) It is understood that any request granted to an External Service does not constitute that external service as part of the Commerce Undergraduate Society
- b) It is understood that the Commerce Undergraduate Society does not assume any liability for an external service if a request a CUS service is granted and that all liability falls on the external service
- c) Any materials from an External Service are subject to review by the CUS without consultation of the External Service

5) Funding of External Services

- a) In accordance with the CUS Mission Statement, the following types of organizations shall not receive financial sponsorship from the Commerce Undergraduate Society
 - i) For-profit businesses or organizations
 - ii) Clubs or groups where the mind and management of the group is controlled by a third party
 - iii) Other clubs, groups, or societies where financial sponsorship would provide limited value to the general membership of the Commerce Undergraduate Society beyond a reasonable doubt