



commerce
undergraduate
society

CUS Exec Council Minutes

October 12th, 2011

Start Time: 6:12

Present: David, Johannes, Dylan, Julie, Andrea, Aldora

Late: (Emily Wong) (Internal Affairs Director)

Regrets: Jackie, Sara

Approval of Minutes

BIRT the CUS Executive Council approves the previous meeting's minutes dated October 13th, 2011.

Voting Phase

For: Unanimous

Minute are approved.

Personal Updates

Portfolio Updates

- Dylan: The CMP tutorial for 295 is coming up; I'm working with the "Ideas" team to get them going. Will be coaching the tax team for JDC so it will give me a good chance to stay involved with them.
- Julie: I met again with Tom Ross about the building and blinds for Johannes' office. Blinds have been ordered but the order takes longer than frosting the window. Should be done this week. DavidL and I bought the lounge's pool table this weekend. It was a good size and reasonable price. We will be installing it on Monday morning so it is ready for the Tuesday party. The trophy cases may not be done by Tuesday but they will try to push for end of next week. The VGA cables have come. 24-hour building access may not happen this term but if we are able to talk to Dean Dan again, Tom will be able to

get it done for us. I talked to a potential new club, E-Project, led by Edward Yang wanting to become a CUS club. Might come next week for a presentation.

- Aldora: I'll be sitting in on Quinn's interview tomorrow for the First Year Committee. The Ombuds position gets budget of \$200, so I will be setting up the "Candy for Complaints" initiative.
- Johannes: Putting together the final stuff with the GR Task Force. Dealing with a few funding requests. IB club is coming to make a presentation next week. Heading to an AMS meeting after this. I've been talking with Selena and Eunice who want to do a consulting project on the CUS, how we operate and how our communication process works. They will be interviewing us. They will probably be coming to us with a proposal to ask for participation.
- Andrea: Met with IB Conference today to get an update on what they have been working on so far. The CR Team met yesterday and is getting organized with the discount card. Enterprize is hosting a workshop on November 3rd. I will be inviting Jesse out to our next meeting for an update.
- David: The annual report is written and published. Should be out by the weekend. Will be meeting with Elin from the AMS soon. Finance commission is tracking the budgets. On a day to day basis.

CUS Lounge Coffee Budget Approval Discussion (Julie)

- Aramark sent us two proposals for coffee service. They provide the equipment, install it for free and will come by on Monday if we sign a contract with them. They come once every two weeks to refill the coffee, wash it, etc.

Questions/ Discussion

- David: What kind of coffee is it?
- Julie: Most likely Starbucks, based on popularity from the online survey last year. There's hot water too in case people want to brew tea. They offer 3 blends: Aramark blend, Seattle's Best Blend or Starbucks blend. With regards to the CUS lounge budget, we are planning on getting bamboo for plants (decoration) because they don't die easily. We won't be buying rugs anymore. I found a printer for us in the basement so that won't need to be purchased. The budget for the lounge is based on 25 weeks in a year (Oct until the end of April), with the assumption of 5 days a week and 50 cups a day which will cost about \$2834 a year. This includes the cups, sugar, milk, utensils, etc. I will be encouraging people to bring their own mugs for sustainability purposes.
- Dylan: Why don't we charge for cups?
- David: No one would be there to collect the money. I think that 50 cups per day is too low of an estimate.

- Dylan: There is less exposure right now and not many people know about the service yet. There could be stochastic demand. We don't know what the variability of people buying coffee would be.
- David: How would you make the coffee? Would someone have to brew it everyday?
- Dylan: Yes, someone would always have to be there brewing it.
- Johannes: Based on past budgets, we spent \$4000 on coffee annually.
- David: The old machine is easier to use. This one requires more maintenance in addition to risk of spilling.
- Johannes: We should go with the old machine.
- David: If the machine is more expensive, do we have a cap on what we are planning on spending? Do we really need Starbucks coffee?
- Johannes: We are currently looking at subsidizing \$1.48 per student.
- Dylan: The machine is more sustainable and provides more variety. No one would need to be there to brew it. It would be easier to maintain.
- Johannes: In the old snack bar, cups were sold at \$0.25 each and was much more sustainable. Bringing own mug will also limit the number of cups a day.
- Emily: We just have to figure out how many cups of coffee will be given out a day.
- Johannes: Based on the total number of students at Sauder that drink coffee, the number of people that will know about the machine and the number that will have a mug for use we are looking at about 275 free cups of coffee a day.
- David: Plugging that into our equation, that is about \$13,000 a year.
- Johannes: If we choose the Aramark coffee which is \$0.17 a year, that brings it down to \$8448 a year.
- David: Dylan does your family work in the vending industry? Can we find out if we can get it for a more inexpensive price there?
- Dylan: I will call and get back to you guys.

CUS Lounge – Decorations Budget (Julie)

BIRT the CUS Executive Council approves \$630 for the VP Internal's decorating budget for the CUS lounge.

Voting Phase

Moved by Julie; Seconded by David.

For: Unanimous

Motion is approved.

CSC Update – Town Hall (Johannes)

- Johannes: it will be useful to get everyone's perspective on this project. We have a small group working on it so far but it would be good to see everyone's point. A lot of quick change has been happening with the CSC. We got \$10,000 for the Architect. Dean Dan has not been happy about our marketing initiatives in that it makes it seem as if our building is not sufficient at this moment. With regards to the town hall, we acquired

150 feedback posts-it's and attendance of about 80-100. Many of them were irrelevant but some of them were very helpful. The idea of an ATM machine was great.

- Dylan: My grandpa provides ATM machines as well. He will gather the equipment for us as soon as possible. He will get us pricing for next week.
- Johannes: Julie, can you talk to Tom about getting this equipment in?
- Dylan: We have to ensure we are abiding by all building policies about bringing this equipment in.
- Johannes: It is within a memorandum of understanding that it will be okay.

BIRT the CUS Executive Council approves that David Lam sources an ATM machine for the CUS lounge.

Voting Phase

Moved by Julie; Seconded by Andrea.

For: Unanimous

Motion is approved.

- Johannes: With regards to the town hall, we did have some opposition but overall people were very open to the idea. The people who do oppose it question its need, but this is good discussion that we need to have with the student body before we commit to anything.

GRT Force Update

- Johannes: we have a meeting tomorrow to finalize policy revisions before we bring them forward. Otherwise, we have some models that we have been working on. Based on the current model of the board, I will be bringing strategic vision to the board by leading discussion and will be educating the board on their purpose within their positions. I will also ask Riki to send out the HR feedback after the performance feedback.

Ski Trip Budget Budget Discussion

- Johannes: SoCo's new chair is Aaron Kumar. We will wait to make a decision when Aaron gets an estimate on increasing capacity.

Undergraduate Research – Dylan

- Dylan: I am trying to bring in a work-study position in someone will be researching jobs for Undergraduate Commerce Students, similar to what they have at UBC Career Services.

End Time: 8:21pm